



Community Preservation Committee  
55 Main Street  
Westford, Massachusetts 01886  
Contact: Dan O'Donnell  
TEL (978) 399-2573 FAX (978) 399-2556  
odonnell@westfordma.gov

## Westford Community Preservation Funding Application

### Fiscal Year 2011 Project Submission Form

#### Basic Project Information:

Submission Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

CPA funds requested: \$ \_\_\_\_\_

#### Applicant:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Sponsoring board/committee(s) \_\_\_\_\_

Additional responsible parties – i.e. Property owner, consultant (if applicable) \_\_\_\_\_

Project manager/contact person:

**Purpose:** (please select all that apply)

- Open Space
- Affordable Housing
- Historic Preservation
- Recreation

**Project location/address:**

Assessor information: (map/block/lot id) as applicable:

Ownership/care and custody information:

Deed restrictions required:

- Conservation
- Housing
- Historic Preservation

**Budget:**

Complete budget (attach as necessary)

Percent of total budget requested from Community Preservation funds:

Other funding sources (committed/applied/planned):

Anticipated annual income/expenses:

Recurring expenses (i.e. Maintenance):

Taxpayer impact:

**Timeline:**

Proposed Start Date: \_\_\_\_\_

Proposed Completion Date: \_\_\_\_\_

**Endorsement by applicable boards/commissions/community groups:**

- Affordable Housing Committee and/or Housing Authority
- Cemetery Commission
- Conservation Commission
- Historic Commission
- Parks and Recreation Commission
- Planning Board
- Water Commission
- Other

**Project Description and Goals:**

**Please describe project.** In proposal, please include how this project impacts Westford's citizens and addresses Westford's current and/or future needs? How does this project preserve Westford's character and meet its preservation goals? Why should this project be funded this year? (Use as many additional pages as necessary)

If this application is submitted outside of the usual funding cycle, please explain why.

**List of Attachments:** (including but not limited to photos, plans, maps, quotes, costs, estimates, letters of endorsement)

**Applicant Signatures/Date**

For Community Preservation Committee Use Only

Date received: \_\_\_\_\_

Copies distributed on: \_\_\_\_\_

Is sufficient data/detail provided? \_\_\_\_\_

Is timeliness an issue? \_\_\_\_\_

Is additional information required? \_\_\_\_\_

\_\_\_\_\_

Project interview date: \_\_\_\_\_

Public hearing date: \_\_\_\_\_

Committee vote:

Yes \_\_\_\_\_

No \_\_\_\_\_

Abstain \_\_\_\_\_

Date \_\_\_\_\_

Recommendation from Committee:

Recommended for Town Meeting consideration:

Spring \_\_\_\_\_

Fall \_\_\_\_\_

Special \_\_\_\_\_

Year \_\_\_\_\_