



Community Preservation Committee
55 Main Street
Westford, Massachusetts 01886
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Westford Community Preservation Funding Application
Fiscal Year 2009 Project Submission Form

Basic Project Information:

Submission Date: _____

Project Name: _____

CPA funds requested: \$ _____

Applicant:

Name _____

Address _____

Phone _____

Email _____

Sponsoring board/committee(s) _____

Additional responsible parties – i.e. Property owner, consultant (if applicable) _____

Project manager/contact person:

Purpose: (please select all that apply)

- Open Space
- Affordable Housing
- Historic Preservation
- Recreation

Project location/address:

Assessor information: (map/block/lot id) as applicable:

Ownership/care and custody information:

Deed restrictions required:

- Conservation
- Housing
- Historic Preservation

Budget:

Complete budget (attach as necessary)

Percent of total budget requested from Community Preservation funds:

Other funding sources (committed/applied/planned):

Anticipated annual income/expenses:

Recurring expenses (i.e. Maintenance):

Taxpayer impact:

Timeline:

Proposed Start Date: _____

Proposed Completion Date: _____

Endorsement by applicable boards/commissions/community groups:

- Affordable Housing Committee and/or Housing Authority
- Cemetery Commission
- Conservation Commission
- Historic Commission
- Parks and Recreation Commission
- Planning Board
- Water Commission
- Other

Project Description and Goals:

Please describe project. In proposal, please include how this project impacts Westford's citizens and addresses Westford's current and/or future needs? How does this project preserve Westford's character and meet its preservation goals? Why should this project be funded this year? (Use as many additional pages as necessary)

If this application is submitted outside of the usual funding cycle, please explain why.

List of Attachments: (including but not limited to photos, plans, maps, quotes, costs, estimates, letters of endorsement)

Applicant Signatures/Date

For Community Preservation Committee Use Only

Date received: _____

Copies distributed on: _____

Is sufficient data/detail provided? _____

Is timeliness an issue? _____

Is additional information required? _____

Project interview date: _____

Public hearing date: _____

Committee vote:

Yes _____

No _____

Abstain _____

Date _____

Recommendation from Committee:

Recommended for Town Meeting consideration:

Spring _____

Fall _____

Special _____

Year _____