



**Westford Board of Water Commissioners**  
**Westford Water Department**  
60 Forge Village Road  
Westford, MA 01886

**MEETING AGENDA**

Wednesday, July 28, 2010

5:30 PM

60 Forge Village Road  
Conference Room

- 5:30 PM      **Call to order**
- 5:31 PM      **Vacant Positions**
- Commissioners to discuss the advertising, interviewing, and hiring of the Business Manager and Environmental Compliance Manager positions.
- 6:00 PM      **Review job descriptions**
- Business Manager
  - Records Supervisor
  - Administrative Assistant
- 6:30 PM      **Stepinski Well & Perchlorate Facility**
- Commissioners to review status of Stepinski Well development and perchlorate treatment facility.
- 6:45 PM      **Acceptance of Minutes**
- Commissioners to review for approval minutes of past meetings
- 7:00 PM      **Old/New business**
- Capital Planning
- 7:30 PM      **Adjourn**